

CHANGE.

CHICAGO HOUSING AUTHORITY
Housing Choice Voucher Program

¡Este documento es importante, tradúzcalo inmediatamente!

RENT INCREASE REQUEST FORM

(Please make sure all sections are filled out completely and legibly.)

PART 1: UNIT ADDRESS

Tenant Name: _____ Voucher #: _____

Street Address: _____ Apt.: _____

Complex Name (if applicable): _____

City: _____ State: _____ Zip Code: _____

PART 2: OWNER/MANAGER INFORMATION (PLEASE PRINT)

	Owner	Management Company	On-Site Contact
Name			
Street Address			
City			
State			
Zip Code			
Telephone			
Alternate Phone			
Fax Number			

Building Type ___ High-rise (5+ stories) Does the building have an elevator ___ Yes ___ No ___ Garden/Walk-up Apartment ___ Row House/Townhouse/Duplex/2 Family ___ Single Family Detached	Age Year Built _____ If building date known, was it built before 1978 ___ Yes ___ No ___ Year last major rehab completed: _____
Building Facilities ___ Yes ___ No Playground ___ Yes ___ No Covered/Garage Parking ___ Yes ___ No Off-street parking ___ Yes ___ No Storage Outside Unit ___ Yes ___ No Pool ___ Yes ___ No Security System ___ Yes ___ No On-Site Management ___ Yes ___ No Day Care ___ Yes ___ No Laundry Facilities ___ Yes ___ No Community Room ___ Yes ___ No Security Guard ___ Yes ___ No Desk Service ___ Yes ___ No On-Site Maintenance ___ Yes ___ No Other (Specify below)	Unit Amenities Provided by Owner ___ Yes ___ No Central Air Conditioning ___ Yes ___ No Carpeting ___ Yes ___ No Garbage disposal ___ Yes ___ No Washer ___ Yes ___ No Dryer ___ Yes ___ No Washer/Dryer connections ___ Yes ___ No Other (Specify below) Is the unit accessible to a tenant with mobility impairments? ___ Yes ___ No Are common areas accessible to a tenant with mobility impairments? ___ Yes ___ No Does a tenant with mobility impairments currently occupy this unit? ___ Yes ___ No

10/09

Comments:

Quality Check the description which best applies:

- A. Newly constructed or completely renovated
- B. Well maintained and/or partially renovated
- C. Adequate, but some repairs may be needed soon. Some minor maintenance may be needed. No major renovation since construction

The information provided on this form will be used to calculate the Chicago Housing Choice Voucher Program and tenant shares of the rent and to make any needed amendments to the HAP Contract.

UNIT SIZE AND RENT

No of Bedrooms	No. of Bathrooms	Security Deposit	Current Rent	Requested Rent

Are there differences in rent charged for units of the same bedroom and bathroom size, depending upon (for example) unit location; balcony vs. patio; inside unit vs. outside unit, etc.) Yes No
 If yes, please explain below.

UTILITY INFORMATION

UTILITY	PAID OR PROVIDED BY		FUEL SOURCE		
	Owner	Tenant	Gas	Electric	Oil
Heat					
Air Cond.					
Hot Water					
Cooking					
Electric					
Water/Sewer					
Garbage Pick Up					
Stove					
Refrigerator					

Are the utility responsibilities shown above a change in responsibilities for the either the tenant or the owner?
 Yes No

NEIGHBORHOOD/LOCATION CHARACTERISTICS

What is the nearest CTA stop? _____ How many blocks away? _____
 What is the nearest Metra stop? _____ How many blocks away? _____
 What is the nearest cross street to the unit? _____

Please note any special features of the location or neighborhood that might help the market analyst compare this unit to other units in the area.

OTHER INFORMATION

Is occupancy of the unit or development limited to a particular clientele such as the elderly or persons with disabilities? ___ Yes ___ No If yes, who? _____

Tenant Signature: *I have reviewed this form and agree (1) to the new proposed rent and (2) that the chart above called Utility Information correctly describes who is responsible for paying each utility and who is responsible for providing the stove and refrigerator. I understand this request may or may not result in an increase in my rent.*

Tenant Signature: _____ Date: _____

Landlord Signature: *I certify that the information provided on this form is complete and accurate to the best of my knowledge.*

Landlord Signature: _____ Date: _____