

**CHICAGO HOUSING AUTHORITY (CHA)**  
**Department of Procurement & Contracts Contract Compliance Division**

**SCHEDULE F - Income Verification Form**

The following information will be used to verify your eligibility under the Section 3 regulations as set forth in 24 CFR Part 135.

I, \_\_\_\_\_, residing at \_\_\_\_\_  
(print name) (address)

\_\_\_\_\_ have a family size of \_\_\_\_\_ and my total  
(city, state, zip code)

annual income for the prior calendar year (200 \_\_\_\_\_) was \$ \_\_\_\_\_ as is

evidenced by the attached W-2 documents.

My social security number is \_\_\_\_\_ - \_\_\_\_\_ -.

I have voluntarily provided the above information in conjunction with employment on a HUD related project. I attest to the truthfulness of my statements fully understanding that this information is subject to verification by the appropriate federal agencies.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**NOTARY STATEMENT**

ON THIS \_\_\_ DAY OF \_\_\_\_\_ in the year 20\_\_\_

THE ABOVE SIGNED PERSON \_\_\_\_\_  
(NAME OF AFFIANT)

PERSONALLY KNOWN, WHO, BEING DULY SWORN, DID EXECUTE THE FOREGOING

AFFIDAVIT AND DID SO AS HER OR HIS FREE ACT AND DEED. IN WITNESS

WHEREOF, I HEREUNTO SET MY HAND AND OFFICIAL SEAL.

\_\_\_\_\_  
(NOTARY PUBLIC SIGNATURE)

(NOTARY SEAL)

MY COMMISSION EXPIRES \_\_\_\_\_

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TITLE 24--HOUSING AND URBAN DEVELOPMENT  
CHAPTER I--OFFICE OF ASSISTANT SECRETARY FOR EQUAL OPPORTUNITY, DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
PART 135--ECONOMIC OPPORTUNITIES FOR LOW- AND VERY LOW-INCOME PERSONS--Table of Contents  
Subpart A--General Provisions Sec. 135.5 Definitions.

**Section 3 resident means:**

- (1) A public housing resident; or
- (2) An individual who resides in the metropolitan area or nonmetropolitan county in which the section 3 covered assistance is expended, and who is:
  - (i) A low-income person, as this term is defined in section 3(b)(2) of the 1937 Act (42 U.S.C. 1437a(b)(2)). Section 3(b)(2) of the 1937 Act defines this term to mean families (including single persons) whose incomes do not exceed 80 per centum of the median income for the area, as determined by the Secretary, with adjustments for smaller and larger families, except that the Secretary may establish income ceilings higher or lower than 80 per centum of the median for the area on the basis of the Secretary's findings that such variations are necessary because of prevailing levels of construction costs or unusually high or low-income families; or
  - (ii) A very low-income person, as this term is defined in section 3(b)(2) of the 1937 Act (42 U.S.C. 1437a(b)(2)). Section 3(b)(2) of the 1937 Act (42 U.S.C. 1437a(b)(2)) defines this term to mean families (including single persons) whose incomes do not exceed 50 per centum of the median family income for the area, as determined by the Secretary with adjustments for smaller and larger families, except that the Secretary may establish income ceilings higher or lower than 50 per centum of the median for the area on the basis of the Secretary's findings that such variations are necessary because of unusually high or low family incomes.
- (3) A person seeking the training and employment preference provided by section 3 bears the responsibility of providing evidence (if requested) that the person is eligible for the preference. Section 8 assistance means assistance provided under section 8 of the 1937 Act (42 U.S.C. 1437f) pursuant to 24 CFR part 882, subpart G. Service area means the geographical area in which the persons benefiting from the section 3 covered project reside. The service area shall not extend beyond the unit of general local government in which the section 3 covered assistance is expended. In HUD's Indian housing programs, the service area, for IHAs established by an Indian tribe as a result of the exercise of the tribe's sovereign power, is limited to the area of tribal jurisdiction.