

# CHA STUDENT INTERNSHIP PROGRAM FACT SHEET



## 2019 SUMMER INTERNSHIP PROGRAM

**Purpose:** The Chicago Housing Authority (CHA) 2019 Summer Internship Program is designed to provide opportunities for **college students** (both undergraduate and graduate) to participate in a professional environment, building workplace skills and gaining valuable experience in preparation for future employment.

**Program Details:** The Internship program will run for approximately 12 weeks as follows:

Program dates:	June 3 through August 23, 2019
Hours:	8:00 AM to 5:00 PM (40 hours per week excluding holidays)
Compensation:	\$15.00 per hour
Application Timeline:	February 4 - March 31, 2019
Interviews and Screening:	April 8 - April 30, 2019
<b>Preference given to:</b>	<b>CHA residents and HCV program participants</b>

**Qualifications:** The CHA is seeking applicants for the 2019 Summer Internship program who meet the following qualifications:

- Currently enrolled as **active students in good standing** at an accredited college or university for academic year 2018-2019;
- Maintaining a cumulative grade point average of 2.0 or above as an undergraduate and 2.5 or above if in graduate school
- Majoring in any of the following or related subject areas:

Public policy	Social work, Psychology
Urban planning	Architectural studies
Business administration	Engineering
Accounting	Political science
Economics, Finance	Computer/information technology

Or comparable fields of study;
- Skilled in Microsoft Office computer applications: MS Word; PowerPoint; and Excel;

**Selected candidates must provide the following documentation:**

- proof of current enrollment
- a transcript of grades for most recently completed semester
- proof of CHA residency (i.e., Client ID or first and last name of the CHA head of household)

Internship application forms will be available online at [www.thecha.org](http://www.thecha.org) between February 4-March 31, 2019.