



June 10, 2015

Item No. 1

RECOMMENDATION TO ENTER INTO A CONTRACT WITH THE CHICAGO COOK WORKFORCE PARTNERSHIP TO PROVIDE EMPLOYMENT TRAINING AND PLACEMENT SERVICES

To the Honorable Board of Commissioners:

RECOMMENDATION

It is recommended that the Board of Commissioners ("Board") authorize the Chief Executive Officer or his designee to enter into a contract with the Chicago Cook Workforce Partnership ("CCWP") to provide employment training and placement services for CHA residents in the amount of \$430,000 for a one-year base term, with three one-year options in the amount of \$430,000 for each option year, exercisable at the CEO or his designee's discretion, subject to funding availability and satisfactory contract performance. The aggregate contract value for the one-year base term and three one-year option periods is \$1,720,000.

The Deputy Chief Housing Officer of Resident Services, the Office of the General Counsel and the Department of Procurement and Contracts have completed all necessary due diligence to support the submission of this initiative and recommend the approval of this item accordingly.

CORPORATE GOAL

The contract with CCWP supports CHA's corporate goal of empowering individuals for success in the global economy while providing targeted services to residents at critical milestones in their lives, while living in a safe, decent and sustainable housing portfolio.

FUNDING

CHA General Funds

COMPLIANCE INFORMATION

Vendor	M/W/DBE Participation	Section 3 Hiring	Section 3 Contracting: Other Economic Opportunities
Cook County Workforce Partnership	Waiver Requested	5 hires (Resource Room Attendants)	Additional vocational training and employment placement opportunities for CHA residents.

General Background

In 2012, CCWP was created as the local Workforce Investment Board in order to work cohesively as a city to address the workforce development needs of low-income residents. CCWP operates five (5) workforce centers in the city of Chicago that serve as community hubs where job seekers can access skilled vocational counseling and technology to conduct their job search activities. CCWP also offers workshops on interviewing skills, resume writing, labor market research and other essential skills related to finding and keeping a job, and is the only public workforce center in Chicago to deliver programs through the Workforce Investment Act, soon to become the

Workforce Investment & Opportunities Act. In January 2014, CHA entered into a contract with CCWP to provide workforce services for CHA residents; this agreement will expire on June 30, 2015.

CCWP Program Model

CCWP offers workshops on interviewing skills, resume writing, labor market research and other essential skills related to finding and keeping a job. CCWP seeks to help improve skills and increase exposure to workforce opportunities including, but not limited to, enrollment in Workforce Investment Act programs (“WIA”), attending structured job clubs, enhancing technology related job seeking skills, job readiness training and employment placement. Additionally, CCWP will provide access to adult literacy services through assessment and multifaceted instruction (e.g. technology based, direct instruction and referral). Through this contract, CCWP will provide workforce services to CHA residents regardless of their eligibility for WIA programs. It is ultimately the goal of CCWP to enroll at least 600 CHA residents in employment training and placement services.

CCWP supports improving skills and increasing exposure to workforce opportunities through:

- Enrollment into WIA programs (for those who are eligible)
- Structured job clubs
- Enhancing technology related job seeking skills
- Job readiness training
- Employment placement
- Adult literacy services (direct instruction and referral)

The Board action recommended in this item complies in all material respects with all applicable Chicago Housing Authority Board policies and all applicable federal (HUD) procurement laws.

The Deputy Chief Housing Officer of Resident Services concurs with the recommendation to enter into a contract with CCWP to provide employment training and placement services.

The CEO/President recommends the Board authorize entering into a contract with the CCWP to provide employment training and placement services for CHA residents in the amount of \$430,000 for a one-year base term, with three one-year options in the amount of \$430,000 for each option year, exercisable at the CEO or his designee's discretion, subject to funding availability and satisfactory contract performance. The aggregate contract value for the one-year base term and three one-year option periods is \$1,720,000.

RESOLUTION NO. 2015-CHA-45

WHEREAS, the Board of Commissioners has reviewed the Board Letter dated June 10, 2015 entitled "RECOMMENDATION TO ENTER INTO A CONTRACT WITH THE CHICAGO COOK WORKFORCE PARTNERSHIP TO PROVIDE EMPLOYMENT TRAINING AND PLACEMENT SERVICES"

THEREFORE, BE IT RESOLVED BY THE CHICAGO HOUSING AUTHORITY

THAT the Board of Commissioners authorizes the Chief Executive Officer or his designee to enter into a contract with the Chicago Cook Workforce Partnership in the amount of \$430,000 for a one-year base term, with three one-year options in the amount of \$430,000 for each option year, exercisable at the CEO or his designee's discretion, subject to funding availability and satisfactory contract performance. The aggregate contract value for the one-year base term and three one-year option periods is \$1,720,000.



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