



Board Letter

Agenda Date: May 21, 2024

Agenda #: 1

Authorization to amend and restate Chicago Housing Authority's Vehicle Policy.

Presenter: Mary Howard, Chief Administrative & Resident Services Officer

Recommendation

The Chief Executive Officer ("CEO") of the Chicago Housing Authority ("CHA") recommends that the Board of Commissioners ("Board") approve the attached Vehicle Policy which was last updated in October 2015.

The requested action complies in all material respects with all applicable federal, state, and local laws, and CHA policies. CHA staff has completed all necessary due diligence to support the submission of this initiative. Policy changes go into effect upon Board approval.

Background

As part of a comprehensive policy review process, CHA has reviewed and updated previous Board-approved policies to comply with current laws, regulations and practices. CHA, in conducting its annual review of the Vehicle Policy as approved by the Board in 2015 and determined that certain updates were needed.

Key revisions include:

- Increasing personal automobile insurance coverage to reflect updated state requirements.
- Updating language to include the prohibition to use an electronic device while driving.
- Requiring employee responsibility for all fines, fees, and parking and moving violations.
- Reserving right to check employee driving status and maintaining favorable driving record.

Respectfully Submitted:

A handwritten signature in blue ink, appearing to read "Tracey Scott", is written over a horizontal line.

Tracey Scott
Chief Executive Officer



Agenda #: 1

RESOLUTION NO. 2024-CHA-16

WHEREAS, the Board of Commissioners has reviewed the Board Letter dated May 21, 2024, entitled "Authorization to amend and restate the Chicago Housing Authority's Vehicle Policy"

THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CHICAGO HOUSING AUTHORITY:

THAT, the Board of Commissioners hereby approves the Vehicle Policy, (Policy No. XX) effective May 21, 2024, which amends and supersedes the policy previously set forth, effective October 2015.



A handwritten signature in blue ink, appearing to read "Angela Hurlock". The signature is written in a cursive, flowing style.

**Angela Hurlock
Chairperson
Chicago Housing Authority**