This document provides a summary of substantive changes to certain sections of the Chicago Housing Authority’s (CHA) proposed FY2025 Admissions and Continued Occupancy Policy (ACOP). Additional language improvements, updates, and section organizational changes were also implemented.

# HOUSING OPPORTUNITIES THROUGH MODERNIZATION ACT (HOTMA) POLICIES

Multiple sections were updated to comply with federal regulations under HOTMA including the following notable changes. The definitions of various terms (Section XIV) were also added or revised.

*Section II.B Processing of Applications and Eligibility for Admission; Qualifying for Admission Eligibility*

This section was revised to remove self-certification of Social Security Numbers.

*Section II.G Processing of Applications and Eligibility for Admission; Admissions Screening Criteria*

For applicants at the time of screening for admission eligibility, policy language was revised regarding the asset limit of $100,000 and the prohibition of ownership of real property suitable for occupancy, with specified exceptions.

*Section VI.A Re-Examinations of Income and Family Circumstances; Eligibility for Continued Occupancy*

This section was revised to clarify the list the acceptable forms of Social Security Number verification.

*Section VI.B Re-Examinations of Income and Family Circumstances; Re-Examinations*

For residents at the time of re-examination for continued occupancy, policy language was revised regarding the asset limit of $100,000 and the prohibition of ownership of real property suitable for occupancy, with specified exceptions.

*Section XI Determining Income and Rent*

The section regarding the income from family assets limit of $50,000 was revised. Additional revisions were included regarding assets, childcare expenses, attendant care expenses, medical expenses, and student financial assistance. The Determining Income and Rent section was also reformatted for clarity.

# CHICAGO FAIR NOTICE ORDINANCE

*Section VII.E Interim Adjustments For Rent & Family Composition; Interim Adjustment Procedures*

Policy language was added for CHA to provide a Notice of Possible Rent Increase a minimum of 120 days prior to the scheduled re-examination to further comply with the Chicago Fair Notice Ordinance. The Interim Adjustments section was also reformatted for clarity.

# EVICTION PREVENTION POLICIES

*Section XIII.D Lease Termination; Eviction Prevention and Referrals to Social Services*

This section outlines the policies for lease termination. Policy language was added to this section to encourage various steps that should be taken to prevent evictions, such as referrals to FamilyWorks and other support systems. The purpose of this language is to reduce the number of preventable evictions and reduce administrative and legal costs for pursuing evictions. This may increase participation in programs to help residents to be able to pay their rent or avoid lease violations. The language will not prevent evictions from occurring in cases where it is necessary, such as enforcement of criminal cases.