

Attachment C

VENDOR SUBMISSION CHECKLIST (RFP)

INITIAL NEXT TO EACH DOCUMENT BEFORE SUBMITTING

SOLICITATION NAME: Camera System Network Upgrade	
RFP EVENT NO.: 3295	
INITIAL	RFP SUBMISSION REQUIREMENTS
	Electronic Format
	Cover letter
	Executive Summary
	Letter of Intent to Submit Proposal (Attachment B)
	Qualifications & Experience
	Approach /Work Plan
	Work History with CHA and other Local Public Agencies
	Past Performance (min of 3, max of 5)
	References (3 current) (Attachment E)
	Organization Structure & Key Personnel (Resume)
	Fee Proposal Form (Attachment A)
	Insurance Requirements
	Joint Venture Agreement
	Liens, Suits, & Judgements
	Audit Findings & Other Compliance Reports/Evaluations
	Debarment Statement
	Economic Disclosure Statement & Affidavit*
	Financial Information (Accountant's Report, Balance Sheet, Income Statement, Cash Flow Statement Footnotes)
	Vendor Submission Checklist (Attachment C)
	Contractor's Affidavit*
	Statement of Bidder's Qualification*
	Contract Compliance Certification*
	Letter of Intent -MWDDBE and Section 3 Subs* (if applicable)
	Waiver Request – M/W/DBE Participation Commitments* (if applicable)
	HUD: General Conditions for Non-Construction Contracts (Form 5370C)*
	HUD: Representations, Certifications, and other Statements of Bidders (Form HUD-5369-A)*
	HUD: Certification of Payments to Influence Federal Transactions (Form 50071)*
INITIAL	MISCELLANEOUS DOCUMENTS/CORRESPONDENCE

* These documents are exhibits to this RFP and can be found at www.thecha.org/doing-business

VENDOR SIGNATURE: _____ **DATE:** _____

SIGNATURE OF RECEIPT: _____ **DATE:** _____

[For CHA Only]