



August 12, 2015

Item No. 7

**APPROVAL OF A CONTRACT AMENDMENT FOR CONTRACT 9049 WITH  
HOLABIRD AND ROOT, LLC**

**To the Honorable Board of Commissioners:**

**RECOMMENDATION**

It is recommended that the Board of Commissioners approve the attached Resolution authorizing the Acting Chief Executive Officer (CEO) or his designee to execute an amendment to contract 9049 with Holabird & Root, LLC to increase the not-to-exceed amount of the contract by \$845,000.

**Summary of Contract No 9049 with Holabird & Root, LLC**

Original Specification Number: RFP No. 0900272  
Original Contract Amount Approved by Board: \$2,000,000 NTE  
Current Contract Value, as amended: \$7,085,648.00 NTE

The proposed amendment to Contract No. 9049 with Holabird & Root, LLC will add funding in the amount of \$845,000 for a new total contract value NTE \$7,930,648.

The Deputy Chief of the Capital Construction Department, the Office of the General Counsel and the Department of Procurement and Contracts have completed all necessary due diligence to support the submission of this initiative and recommend the approval of this item accordingly.

**CORPORATE GOAL**

The proposed amendment supports Plan Forward Goal #2: Ensure that CHA's housing portfolio is safe, decent and sustainable.

**FUNDING**

General Fund

**GENERAL BACKGROUND /EXPLANATION**

The prime design consultant (PDC) provides complete architectural/engineering services in connection with modernization, rehabilitation, and maintenance of the CHA's real estate portfolio. These services include, but are not limited to, evaluating construction feasibility, scope assessment, overseeing the municipal permitting process, developing construction documents, providing construction administration support, overseeing the substantial completion phase, and other related services.

The contract amendment associated with the above Regional PDC contract is required to provide funding for potential task order modifications for architectural/engineering services until current construction projects issued under existing task orders under the contract have been completed.

This increase in the NTE amount will allow additional capacity for the PDC to address potential design and/or construction administration issues related to:

- Discovered conditions
- Scope changes
- Construction time extensions
- Code compliance

The breakdown of the request can be found below.

Contr. #	Vender	Current PDC Contract NTE Value (as Amended)	Current PDC Contract Balance	NTE Amendment Requested	Proposed PDC Contract NTE Value
9049	H&R	\$ 7,085,648	\$10,613	\$845,000	\$7,930,648
<b>Total Amendment Requested</b>				<b>\$845,000</b>	

**CONCLUSION**

The Board action recommended in this item complies in all material respects with all applicable Chicago Housing Authority Board policies and all applicable federal (HUD) procurement laws.

The Deputy Chief of the Capital Construction Department concurs with the recommendation to approve an amendment to Holabird & Root Contract No. 9049 to increase the NTE amount of the contract by \$845,000 to cover potential task order modifications for PDC services for various Chicago Housing Authority projects.

The Acting CEO/President also recommends the approval of the additional contract funding for potential modifications for PDC services.

**RESOLUTION NO. 2015-CHA-66**

**WHEREAS,** the Board of Commissioners has reviewed the Board Letter dated August 12, 2015 entitled "AUTHORIZATION TO EXECUTE A CONTRACT AMENDMENT FOR CONTRACT 9049 WITH HOLABIRD AND ROOT, LLC";

**THEREFORE, BE IT RESOLVED BY THE CHICAGO HOUSING AUTHORITY**

**THAT** the Board of Commissioners authorizes the Acting Chief Executive Officer or his designee to execute an amendment to Contract No. 9049 with Holabird & Root, LLC to increase the not-to-exceed amount of the contract by \$845,000.



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